POLICE RECRUIT
JOB POSTING

Opening Date: April 4, 2017
Closing Date: Open until filled
Hourly Rate: $16.18/hour
Status: Full-time

(After successful completion of the Utah POST Academy, a Police Recruit will be promoted to Police Officer I – Range 53, starting at $19.92/hour.)

DEFINITION

A Police Recruit will attend and successfully complete the Utah POST Academy. Once completed, a Police Recruit will be promoted to a Police Officer I, who under general supervision, will perform a variety of duties involved in the enforcement of laws and the prevention of crimes; will conduct and participate in general investigations of crimes, accidents, and criminal cases; will control traffic flow and enforce State and local traffic regulations; will serve in various law enforcement assignments, and will perform a variety of technical and administrative tasks in support of the Department.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of: functions and objectives of Federal, State, and other local law enforcement agencies; basic principles of criminal law; principles and practices of community policing; and safe driving principles and practices.

Skill to: learn to operate firearms and other modern police equipment; operate modern office equipment including computer equipment and software; and operate a motor vehicle safely.

Ability to: learn modern police methods and procedures related to patrol, apprehension, arrest, search and seizure, traffic control, and investigation and identification techniques; learn modern investigative methods including interviewing and interrogation techniques; learn law enforcement theory, principles and practices and their application to a wide variety of services and programs; learn local geography, City streets, public buildings, and businesses; learn recent court decisions and how they affect department and division operations; learn self-defense tactics; learn, properly interpret and make decisions in accordance with Federal, State and local policies, procedures, laws and regulations particularly with reference to apprehension, arrest, search and seizure, evidence and records maintenance, and traffic control; learn to gather, assemble, analyze, evaluate and use facts and evidence; learn, interpret and explain City and Department policies and procedures; observe accurately and remember names, faces, numbers, incidents and places; prepare clear and concise reports; analyze situations quickly and objectively, and determine proper course of action; act quickly and calmly in emergencies; meet and interact with the public tactfully and effectively; meet the physical requirements necessary to safely and effectively perform the assigned duties; exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations...
and needs; communicate clearly and concisely, both orally and in writing; and establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

MINIMUM QUALIFICATIONS

Requires a high school diploma. Possession of, or ability to obtain an appropriate valid drivers license. Must be at least 21 years of age at academy graduation. Must meet standards of a Utah Peace Officer as outlined in Utah Code Section 53-6-203. Possession of Utah NPOST test result or Special Functions Officer certificate.

SPECIAL REQUIREMENTS

Ability to sit, stand, walk, run, kneel, crouch, stoop, squat, crawl, twist, and climb; exposure to cold, heat, noise, outdoors, vibration, confining work space, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations; availability for shift work. Department policy does not allow tattoos, body piercing, or branding to be visible while in uniform or at any time when the employee is identifiable as a member of the department.

NOTICE

This job description in no way states or implies that these are the only tasks to be performed by the employee occupying this position. He or she will be required to follow any other instructions and to perform any other job related duties requested by his or her supervisor.

It is the policy of the City of West Jordan to provide and promote equal opportunity in employment, compensation, and other terms and conditions of employment without discrimination because of race, color, religion, gender, age, national origin, sexual orientation, gender identity, or disability. The Human Resource Department will provide reasonable accommodations for applicants during the selection process.

In the interest of the workplace and public safety, all offers of employment are contingent upon the successful completion of a chemical screen for the purpose of detecting the presence of alcohol and/or controlled substances in the body, a conflict of interest form, and an extensive personal background check. The testing process includes the Utah POST physical fitness test (applicants must meet the SFO entrance requirements), assessment center, psychological test, medical exam, and polygraph test. The City of West Jordan requires as condition of employment, the use of direct payroll deposit to a bank or savings account and the completion of a conflict of interest form.

APPLICATIONS

Interested applicants must submit a City application, resume, copy of Utah NPOST test result and DD-214 (if applicable) to the Human Resource Department through the website at www.westjordan.utah.gov. This posting is open until filled. EOE
For more information regarding the Police Officer Entrance Exam (NPOST), please visit:
http://post.utah.gov/prospective-officers/entrance-requirements/

For more information on how to become a Police Officer, please visit:
http://post.utah.gov/prospective-officers/requirements-to-become-certified/